



Dell Optiplex GX620 Optical Drive Replacement

This guide will show you how to remove the floppy drive from a Dell Optiplex GX620.

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INTRODUCTION

The optical drive should be replaced if the computer no longer recognizes the device, or if the disc reader is faulty.



TOOLS:

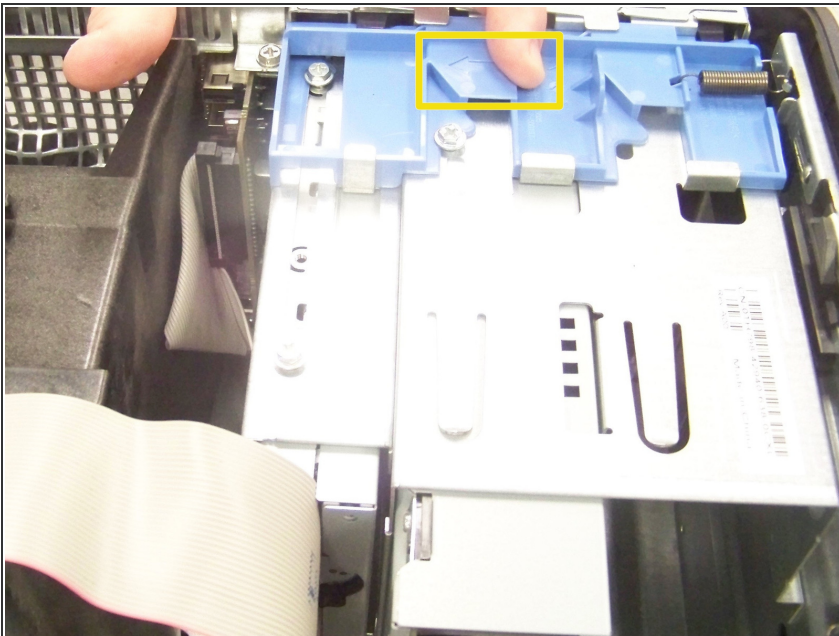
- [Phillips #1 Screwdriver](#) (1)
 - [Anti-Static Wrist Strap](#) (1)
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Step 1 — Side Panel



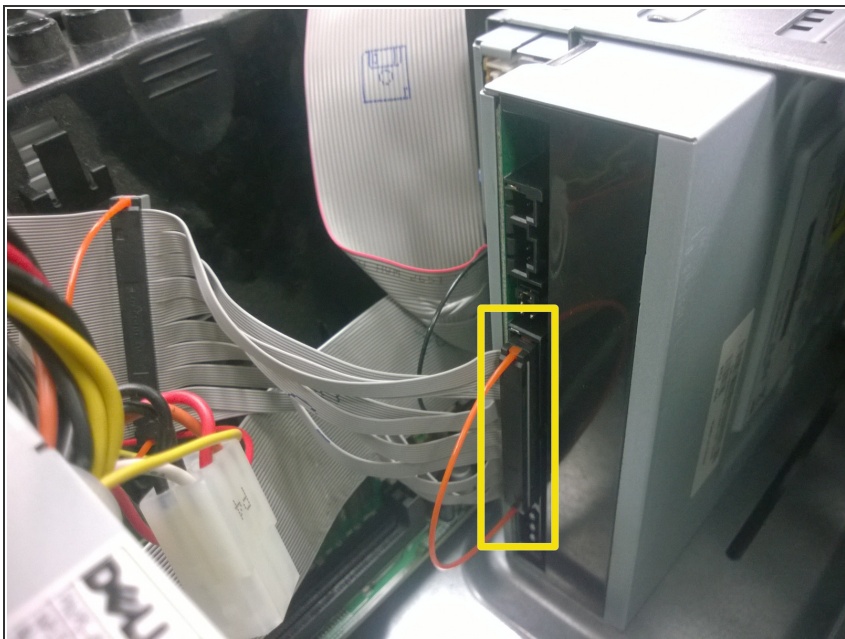
- With the computer standing upright, firmly pull on the tab at the back of the computer.
- When the side panel pops free, gently pull the panel away from the computer.
- ⓘ If you have trouble freeing the side panel from the case, you may need to pull the tab a bit harder.

Step 2 — Remove the drive panel



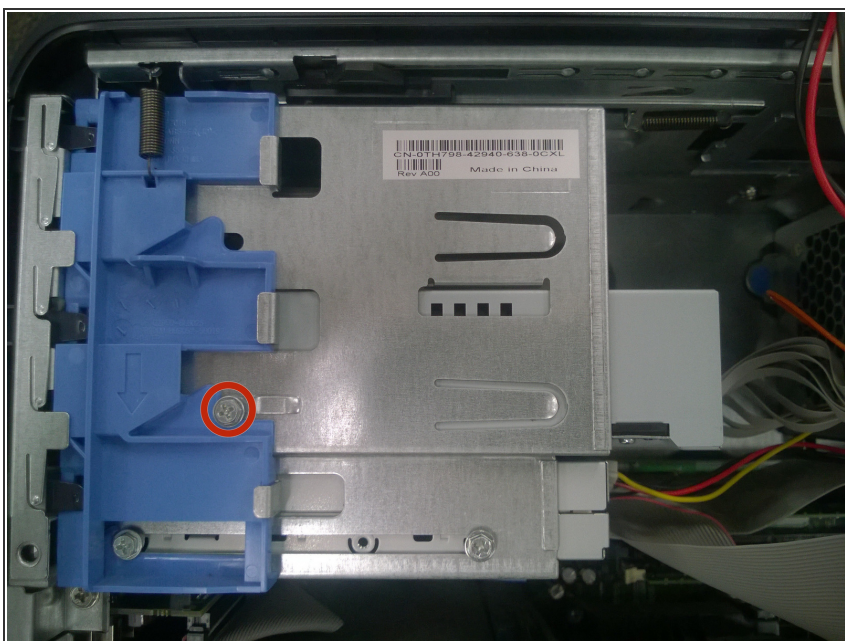
- Slide the blue latch downward until the panel can be removed from its hinges.

Step 3 — Disconnect the cables



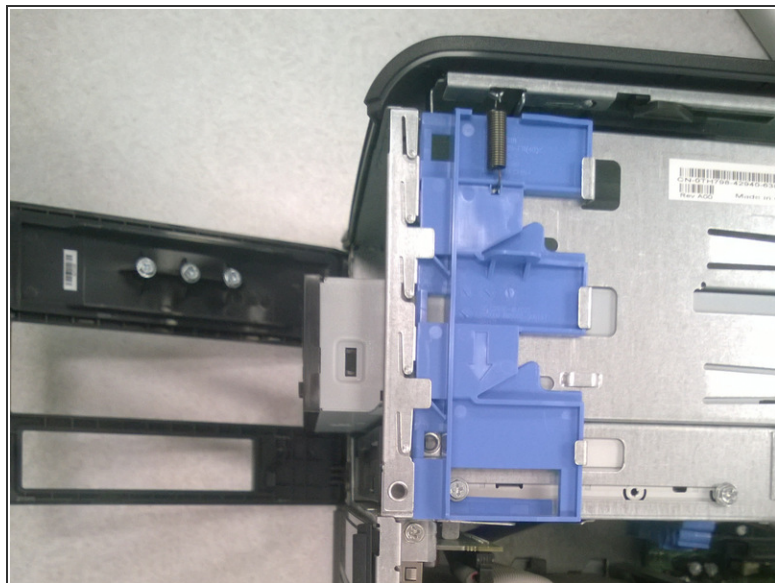
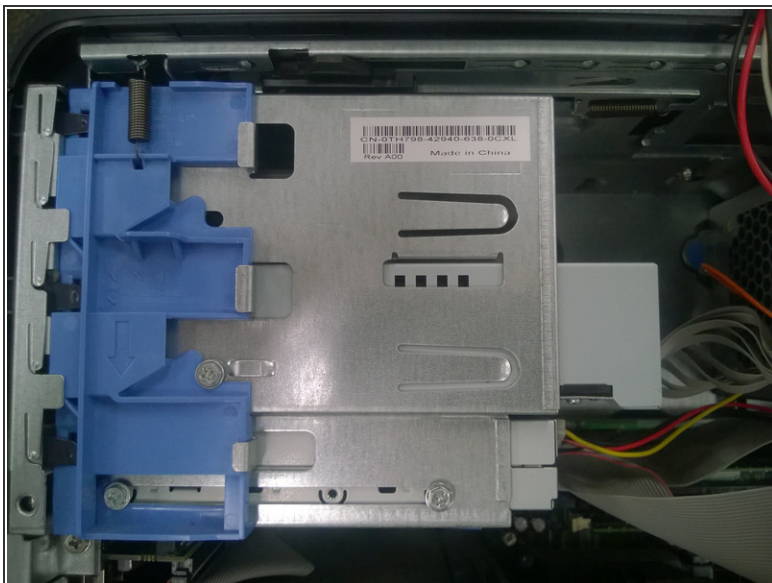
- Gently remove the CD/DVD and power cables from the back of the optical drive

Step 4 — Remove the screws



- Using a Phillips #1 screwdriver, remove the screw connecting the optical drive to the drive bay.

Step 5 — Remove the optical drive



- To remove the optical drive from the drive bay, slide the drive towards the front of the computer.

To reassemble your device, follow these instructions in reverse order.

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